



ALL SAINTS' CHURCH OF ENGLAND PRIMARY SCHOOL

INTIMATE CARE and TOILETING POLICY

"Loving to learn; learning to love"

"A new command I give you, Love one another.
As I have loved you, so you must love one another."

John 13;3

RATIFIED BY FULL BOARD OF GOVERNORS: 5TH DECEMBER 2023

REVIEW DATE: AUTUMN 2024

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All Saints' Primary School is committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. All Saints' recognises that there is a need to treat all children with respect when intimate care is given. No child should be attended to in a way that causes distress or pain.

Our approach to best practice

The management of all children with intimate care needs will be carefully planned. The child who requires intimate care is treated with respect at all times; the child's welfare and dignity is of paramount importance.

There is no legal requirement for staff to provide intimate care. However, those staff who have agreed to provide intimate care are aware of best practice. Apparatus will be provided to assist with children who need special arrangements following assessment from physiotherapist/ occupational therapist as required.

Staff will be supported to adapt their practice in relation to the needs of individual children taking into account developmental milestones such as becoming continent or the onset of puberty and menstruation.

It is expected that a small number of pupils entering the Foundation Stage will not have independent toileting skills. This may arise from a number of causes:

- Immaturity in skill development due to a general developmental delay
- A specific medical problem
- A specific psychological problem eg some children find a change in their life enough to cause a delay/relapse.
- Part of a range of difficulties attributable to an identified disability
- Ineffective toilet training – routines not established.
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No child will be refused admission because they are delayed in achieving continence (ref: **Disability Discrimination Act (DDA) 2005**).

Individual intimate care plans including a written procedure for personal care/toileting may be drawn up for particular children as appropriate to suit the circumstances of the child (**Appendix 2**). Where appropriate parents and school will need to agree a toilet training programme.

Health and Safety issues around the wearing of protective clothing, the safe disposal of clinical waste and suitable facilities will be included in the written procedures.

Intimate care arrangements will be discussed with parents/carers if and when they need to be reviewed. The needs and wishes of children and parents will be taken into account wherever possible within the constraints of staffing and equal opportunities legislation.

The child will be supported to achieve the highest level of autonomy that is possible given their age and abilities. Staff will encourage each child to do as much for him/herself as he/she can. This may mean, for example, giving the child responsibility for washing themselves.

Each child's right to privacy will be respected. One child will be catered for by ~~one~~ two adults.

Wherever possible the same child will not be cared for by the same adult on a regular basis; ideally there will be a rota of carers known to the child who will take turns in providing care. This will ensure, as far as possible, that over-familiar relationships are discouraged from developing, whilst at the same time guarding against the care being carried out by a succession of completely different carers.

The Protection of Children

Education Child Protection Procedures and Inter-Agency Child Protection procedures will be adhered to.

All children will be taught personal safety skills carefully matched to their level of development and understanding.

If a member of staff has any concerns about physical changes in a child's presentation, e.g. marks, bruises, soreness etc. s/he will immediately report concerns to the appropriate manager/ designated person for child protection.

If a child becomes distressed or unhappy about being cared for by a particular member of staff, the matter will be looked into and outcomes recorded. Parents/carers will be contacted at the earliest opportunity as part of this process in order to reach a resolution. Staffing schedules will be altered until the issue(s) are resolved so that the child's needs remain paramount. Further advice will be taken from outside agencies if necessary.

If a child makes an allegation against a member of staff, all necessary procedures will be followed (see Inter - Agency Child Protection Procedures for details)

Appendix 1

PERMISSION FOR SCHOOL TO PROVIDE INTIMATE CARE

Child's Last Name	
Child's First Name	
Male/Female	
Date of Birth	
Parent/Carers name	
Address	

I understand that;

I give permission to the school to provide appropriate intimate care support to my child.

e.g. changing soiled clothing, washing, showering and toileting.

I will advise the Headteacher of any medical complaint my child may have which affects issues of intimate care.

Name

Signature

Relationship to child

Date

Name of child	
DOB	
Parent/Carer	
Contact number	
Class teacher	
Named TAs	

Parental Responsibilities

- To ensure that is changed/toileted at the latest possible time before coming to school
- To provide spare pull ups and a change of clothing
- To inform the school of any marks or rashes
- To implement toilet training at home if appropriate.

School Responsibilities

- To change when soiled or wet following agreed procedures
- To follow a timed toilet training programme
- To report to the parent ifbecomes distressed or if marks/rashes are seen
- To ensure where possible that will be changed by agreed members of staff
- To discuss any proposed changes to the toileting procedures with the parent/carer

AGREED PROCEDURE FOR PERSONAL CARE

Changing area	
Dealing with soiled/wet clothes	
Disposal of soiled/wet pull ups	
Hygiene Care provision of clothing / gloves / wipes	
Provided by	
Encourage to participate by	
Consistent approach / language used	

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e.g. changing soiled clothing, washing, and toileting.

I will advise the Headteacher of any medical complaint my child may have which affects issues of intimate care.

Name

Signature

Relationship to child

Date

